

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about academic and technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including academic, technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests procedure

A provider wishing to request access should contact
Mrs Katie Bruce, Careers Leader
Tel: 02380 692679
Email careers@wyvern.hants.sch.uk.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.
Providers are welcome to leave a copy of their prospectus or other relevant course literature at Reception and these will then be made available to students in our Careers Areas within the library. The Library is available to all students at lunch and break times and before and after school.

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

- **Year 8 Options events**
- **Post 16 Careers Fair**
- **FE and HE Assemblies**
- **Apprenticeship events**
- **Careers Week**

Extra-curricular opportunities

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Approval and review

This policy is reviewed every three years (unless there is significant change to statutory requirements) in discussion with staff, external partners and in line with the school's legal obligations.

Approved: September 2018
Next review: September 2021