



Opening Hours

The nursery is open **Monday – Friday 07.45am- 6.00pm, 51 weeks a year**, offering full day care, half day sessions. A minimum of two sessions across two days per week is advised to help a child with settling in to the nursery routine and environment.

Breakfast, mid-morning and mid-afternoon snack, a cooked lunch and a high tea are inclusive with regard to the session time booked. **Please note breakfast is only available up until 8.30am.**

The Leopard Room pre-school is open 9.00-3.00pm. A mid-morning snack is offered.

Fees

Children ages 3months to 3 years:

Full day	07.45-6pm	£57.75	£56.75 for full time space
Morning session	07.45-12.45	£37.95	
Afternoon session	1.00-6pm	£36.85	

Children aged 3 to 5 years:

Full day	07.45-6pm	£56.10	£55.10 for full time space
Morning session	07.45-12.45	£37.95	
Afternoon session	1.00-6pm	£36.85	

Leopard Room – term time pre-school

Full day	9-3pm	£37.40	Hot lunch £3.50 (optional)
Morning session	9-12pm	£18.70	
Afternoon session	12-3pm	£18.70	Hot lunch £3.50 (optional)

Government funded:

Session Times	No. of funded hours	Meals	Daily meal cost
7.45-6pm	10hrs	Breakfast, snack, hot lunch, snack, high tea	£8.00
7.45-12.45pm	5hrs	Breakfast, snack, hot lunch	£5.50
1-6pm	5hrs	snack, high tea	£3.50

Currently, children are eligible for funded-sessions from the term after their 3rd birthday (or 2nd birthday if they meet the eligibility criteria).

Parents can supply their own food for their child but please note that we are unable to re-heat food.

There is a 10% sibling reduction for families with two or more children attending the same number of nursery sessions (this discount is applied to the older child's fees). Any additional sessions are paid for in full.

There is no charge for bank holidays and over Christmas period when the nursery is closed. Family holidays and child absences throughout the rest of the year will be payable.

Children with a long-term absence may qualify from a fee reduction / retainer under the discretion of the Childcare Manager. Examples of this maybe hospital treatment, parental redundancy.

Monthly fees are emailed in arrears by the 5th of the next month, payable by by 14 days from the invoice issue (between 15-19th) of the following month. If you would prefer a paper copy please inform the nursery.

Wyvern College staff will receive a 10% staff discount from their daily fees. (Not for Government funded sessions) plus holiday discount for children below the age of Government funded sessions:

2 x weeks no charge

3 x weeks 50% reduction.

Registration

If you would like to register your child at Wyvern Childcare, please complete the admission form and return to Childcare Manager. They will then contact you to advise whether a space is available for the sessions you require.

A non-refundable deposit of £50 will secure the place and be returned against the first month's fees. Please note the deposit is non-refundable should a space be cancelled if it has been held for longer than 4 weeks.

To pay your deposit by card please call the Wyvern Community Enterprise office on: 02380 692678

Or via online banking details are as follow:

Acc name: Wyvern Academy Trust

Acc no: 29500060

Sort code: 30 92 94

Please put *DEPOSIT/SURNAME* as a reference

Parents/carers will be requested to attend a minimum of two 'settling in visits' (free of charge) with their child/ren prior to them starting the nursery, to assist in the comfort and enjoyable introduction to a new experience within their child's life.